

Safe Harbors Homeless Management Information System (HMIS)

Tips to Improve your Data Quality

Tip #6: Housing Status

Housing status is a HUD universal data element that can be found in Household Statistics, in Program Snapshots, and in the Program Exit questions (see below). It was added as a universal data element to allow programs that serve homeless and non-homeless persons to separate these two populations for reporting purposes. Housing status is collected at program entry and program exit. Housing Status should remain unchanged until the person exits the housing program. For clients exiting a program, the Housing Status should reflect their housing status immediately after exiting the program as determined by the client's housing destination and anticipated housing stability.

Persons who are ***literally homeless*** include people who at program entry or exit are:

- Sleeping in a place not meant for human habitation, such as cars, parks, or the street
- Sleeping in an emergency shelter or transitional housing program
- Staying in a hospital or other institution if the person was sleeping in an emergency shelter or other place not meant for human habitation immediately prior to entry into the hospital or institution
- Victims of domestic violence

Persons who are ***housed and at imminent risk of losing housing*** include people who at program entry or program exit are experiencing one of the following:

- Being evicted from a private dwelling unit (including housing provided by family/friends)
- Being discharged from a hospital or other institution
- Living in housing that has been condemned by housing officials and is no longer considered meant for human habitation

Additionally, a person residing in one of these places must also meet the following two conditions:

- Have no appropriate subsequent housing options identified; **AND**
- Lack the financial resources and support networks needed to obtain immediate housing or remain in existing housing

Persons who are ***housed and at-risk of losing housing*** include people who at program entry or program exit:

- Are in their own housing or doubled up with friends or relatives and at-risk of losing their housing due to high housing costs, conflict, or other conditions negatively impacting their ability to remain housed; **AND**
- Lack the resources and support networks needed to maintain or obtain housing

Such persons are not in immediate danger of becoming homeless.

Persons who are ***stably housed*** are in a stable housing situation and not at risk of losing their housing (i.e. do not meet the criteria for being at-risk of losing their housing).

Central Intake → Household Statistics

Household Members

Consent Refused

Consent: Region [v] Status: Alive [v]

SSN/Code: [v] Don't know [v] HOH: Age: 40

First Name: Cherrie Middle Name: [v]

Last Name: Moore Suffix: [v] Gender: Female [v]

DOB/Code: 04/23/1970 [v] Full DOB:

Relation: Self [v]

Disabled: No [v] Veteran: No [v]

Marital Status: Married [v] Education Level: GED [v]

Ethnicity: Non-Hispanic [v] Identifier: 2149375

1st Language: [v] 2nd Language: [v]

Housing: Literally homeless [v]

Race (Choose As Many As Apply)

Native Hawaiian/Pacific Islander White US Indian/Alaska Native Asian Black/African-American Don't Know Refused

Income in the last 30 days

Income Source: [v]

Stated Income: [v]

Pay Interval: [v]

Documentation: [v]

Comments: [v]

Income (0 of 0)

IncomeSource	StatedIncome	In

Income in past 30 days? No [v]

Non-Cash in past 30 days Yes [v]

Client Services Search → Program Entry → Edit Snapshot → Demographics

HMIS - [STAAgencyAdmin]

Edit Snapshot

Consent Refused

First Name: Cherrie Middle: [v] Last Name: Moore Suffix: [v]

SSN/Code: [v] Don't kn [v] Identifier: 2149375

DOB/Code: 04/23/1970 [v] Full DOB: Births Year: [v] Gender: Female [v]

Relation: Self [v]

Disabled: No [v] Veteran: No [v]

Marital Status: Married [v] Education Level: GED [v]

Ethnicity: Non-Hispanic [v]

1st Language: [v] 2nd Language: [v]

Address: Kent WA 98037

Race (Choose As Many As Apply)

Native Hawaiian/Pacific Islander White US Indian/Alaska Native Asian Black/African-American Don't Know Refused

Housing: Literally homeless [v]

Residency Status

Head of Household

Client Services Search → Program Exit

Exit Questions

Question: Housing Status

Answer: Literally homeless [v]

Comment: [v]

Question	Answer	Comm
Housing Status	Literally homeless	
Are you currently employed?	No	
If the client is not currently emplo		
If currently working, number of h		
If employed, is the client looking		
Is work permanent, temporary, or		
Currently in school or working on		
Highest level of school complete		
If a client has received a high sc		
Received vocational training or a		
Do you have a developmental di	No	
If you have a developmental disa		

Safe Harbors will be sending Data Quality Tips regularly to provide timely information to our users and improve data across the system. To see past Data Quality Tips, please visit our website:

<http://www.safeharbors.org/tips.html>.

If you have any questions about this tip or anything else Safe Harbors related, please contact the Safe Harbors Help Desk at 206-386-0030 or SafeHarborsHMISHelp@Seattle.gov.