

Management Reports Training

Report 1

King County/City of Seattle/United Way Data Quality Report:
Management Report Name: ClientDemoProfile_KingSeattleUnited

Use: Program perspective on clients served including numbers served totals, household composition, and various demographics.

CLIENT PROFILE REPORT 2009					
Report from: 2/1/2009 (mm/dd/yy)			thru: 1/31/2010 (mm/dd/yy)		
Description	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	YTD Total
Total New Households Served	5	14	15	29	78
Total New Individuals Served	9	14	16	20	79
<i>Questions in Blue Highlight are optional questions. These are to be answered by Veterans and Human Services Levy funded program but are not required for other programs.</i>					
Household Information					
I. Household Composition					
A. Single Person Households (household =1)					
Female Adult	3	3	6	5	17
Male Adult	4	3	6	19	32
Single Minor	0	0	0	1	1
Subtotal	7	6	12	25	50
B. Households with Minors under 18					
Single Parent Female Households	0	0	0	0	0
Single Parent Male Head of Household	0	0	0	0	0
Two Parent Households	0	2	0	1	3
Other Related Adults	0	0	0	0	0
Subtotal	0	2	0	1	3
C. Shared Adult Households with no minors					
Partnered/Married	0	1	0	2	3
Other Related Adults	0	0	0	0	0
Subtotal	0	1	0	2	3
D. Unknown Household Composition					
	2	5	4	11	22

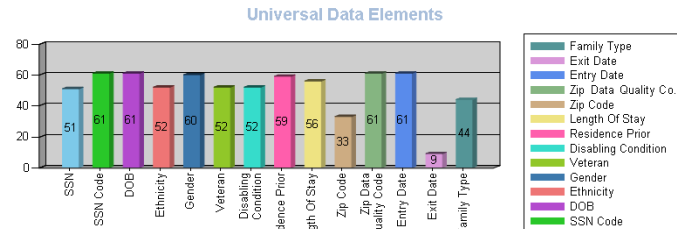
Report 2

Universal Data Elements Summary Report Report Name: Universal Data Elements Summary Report

Use: Program perspective of data element counts and data element percentages.

Universal Data Elements Summary Report

Data Element	SSN	SSN Code	DOB	Ethnicity	Gender	Veteran	Disabling Condition	Residence Prior	Length of Stay	ZIP CODE	ZIP DATA QUALITY CODE	Entry Date	Exit Date	Family Type
Count	51	61	61	52	60	52	52	59	56	33	61	61	9	44
Percentage	83.81 %	100.00 %	100.00 %	85.25 %	98.36 %	85.25 %	85.25 %	96.72 %	91.80 %	54.10 %	100.00 %	100.00 %	14.75 %	72.13 %
	Total	61	Total Unique ID	61										



Report 3

Universal Data Elements Details Report Report Name: Universal Data Elements_Details

Use: Program client listing with data element details.

Universal Data Element Details Report

Report Description:

Specific to the HUD Final Standards Universal Data Elements, this report provides a visual overview of the number of records containing values as well as the number of records containing the response values as outlined by HUD. This report helps agencies and CoCs understand how useful the data is that is being collected by the system.

Client Data Elements List

Last Name	First Name	Agency	Program	AppID	SSN	SSN Code	DOB	Ethnicity	Gender	Veteran	Disabling Condition	Residence Prior	Length of Stay	Zip Code	ZIP DATA QUALITY CODE	Entry Date	Exit Date	Family Type
		Workforce Development Council of Seattle-KC	WDCHIP-Stepworks	7621252		Refused	1/1/1985		Male			Rental by client, no housing subsidy	More than three months, but less than one year	-	Refused	9/21/2009		Unaccompanied
		Workforce Development Council of Seattle-KC	WDCHIP-Stepworks	7621348		Refused	1/1/1989		Male			Place not meant for	One year or longer	-	Refused	1/28/2009		Unaccompanied

Report 4

Program Specific Data Elements Report Name: ProgramSpecificDataElementReport_Results

Use: Program report that charts data elements that have and haven't been included for clients.

ProgramSpecificDataElementReport_Results Page No. 1 of 3

Date Range: Oct 1, 2009 - Sep 30, 2010 Report Run Date /Time: 4/20/2010 3:21 PM

Agency: Workforce Development Council of Seattle-KC 1000 Date: 10/20/08

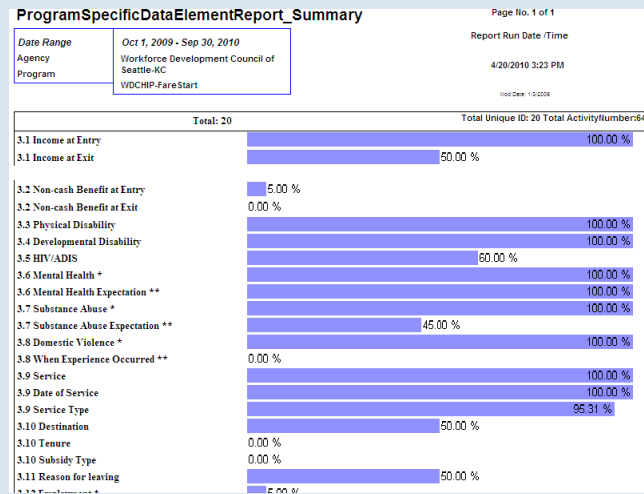
Program: %

Last Name	First Name	AppID	3.1 Income at Entry	3.1 Income at Exit	3.2 Non-cash Benefit at Entry	3.2 Non-cash Benefit at Exit	3.3 Physical Disability	3.4 Developmental Disability	3.5 HIV/AIDS	3.6 Mental Health	3.6 Mental Health Ex
		7621247	X				No	No		Yes	
		7621252	X		X		No	No	No	Yes	No
		7621348	X		X		Yes	No		Yes	
		7621354	X		X		Yes	No		Yes	
		7765103	X				No	No		Don't Know	
		7655553	X				No	No		Yes	

Report 5

Data Element Report Summary Report Name: ProgramSpecificDataElementReport_Summary

Use: Report that graphs summarized data elements percentages that have been reported for clients enrolled in programs.



Report 6

Bed Night Count Report Name: BedNightReport

Use: Report that shows clients receiving sleeping accommodations from program.

Bed Night Report

FirstName	LastName	EntryDate	ExitDate
		1/29/2009 12:00:00 AM	3/31/2010 12:00:00 AM
		12/4/2008 12:00:00 AM	
		10/29/2009 12:00:00 AM	
		6/9/2009 12:00:00 AM	
		11/19/2009 12:00:00 AM	
		5/30/2009 12:00:00 AM	
ARNE	ANDERSEN	12/3/2009 12:00:00 AM	1/1/2010 12:00:00 AM
S	B	7/18/2008 12:00:00 AM	
Adrian	Bartlett	12/31/2009 12:00:00 AM	
John	Bickerstaff	11/10/2009 12:00:00 AM	4/4/2010 12:00:00 AM
Clyde	Braun	8/14/2009 12:00:00 AM	3/12/2010 12:00:00 AM
Craig	Brown	11/20/2009 12:00:00 AM	2/16/2010 12:00:00 AM
Ceferino	Cadavona	3/5/2009 12:00:00 AM	4/16/2010 12:00:00 AM
dennis	cook	11/26/2008 12:00:00 AM	2/25/2010 12:00:00 AM